



**MAESTRO**  
CONSULTANTS

# ACCIDENT INVESTIGATION AND REPORTING



## **COURSE OUTLINE 2020**

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## **TRAINING TITLE**

ACCIDENT INVESTIGATION AND REPORTING

## **VENUE**

Dubai, UAE

## **DURATION**

5 Days

## **DATES**

01 - 05 November 2020

## **PRICE**

US\$4,000 per attendee including training material/handouts, morning/afternoon coffee breaks and Lunch buffet daily.

## **TRAINING INTRODUCTION**

The course describes terminologies & definitions in occupational health & safety, procedures of accident reporting and investigation, planning and conducting investigation, different techniques adopted for carrying out investigations, taking corrective and preventive actions to avoid reoccurrence, implementation of action plans, preparation of accident statistics and qualitative performance analysis.

## **TRAINING OBJECTIVES**

Objective of this course is to understand about accidents, causes, requirements and importance of investigations, investigation methods, establishing facts, compiling corrective action reports and presentation make effective decisions and implement effective strategic organizational changes. Introduction of advanced tools of investigation (TOR & MORT). This course consists of presentations, briefings, case studies, and teamwork & short tests.

## **TRAINING AUDIENCE**

This course is aimed for engineers, officers, team leaders, supervisors & those who are interested to participate and improve the HSE performance of the organization.

## **TRAINING OUTLINE**

- Introduction
- Terms & Definitions
- Introduction to Accident causation
- Introduction to Accident investigation.
- Terms and definition
- Root Cause Analysis, Root cause map.
- Relationship between Accidents and incidents, impacts and effects
- Importance of investigation, planning, causation model.
- Investigation team, relationship with external agencies,
- Stages of accident investigation .planning the investigation
- Case studies review
- Introduction of advanced tools TOR and MORT
- Obtaining and recording in formations
- Lead accident investigator, function, elimination of bias
- Management of accidents.

Accident investigation as audit tools, Discussions and conclusions.

## **TRAINING CERTIFICATE**

**MAESTRO CONSULTANTS** Certificate of Completion for delegates who attend and complete the training course

## **METHODOLOGY**

Our courses are highly interactive, typically taking a case study approach that we have found to be an effective method of fostering discussions and transferring knowledge. Participants will learn by active participation during the program through the use of individual exercises, questionnaires, team exercises, training videos and discussions of “real life” issues in their organizations. The material has been designed to enable delegates to apply all of the material with immediate effect back in the workplace.